



Patel Kelavani Mandal Sanchalit
M.M. Ghodasara Mahila Arts & Commerce College
Opp. Motibaug, JUNAGADH-362001.

ACADEMIC PLAN 2018-19 (Semester: I, III, V)

WEEK	JUNE-2018	JULY -2018	AUGUST-2018	SEPTEMBER-2018	OCTOBER-2018	NOVEMBER-2018
I	Vacation	1) To conduct the Thelesemia Test 07/07/2018 2) To arrange a meeting for N.S.S Volunteers' registration process	1) To arrange a staff meeting for Prelims examination and Internal assessment 2) Preparation for the University Youth Festival 3) To organize Tree Plantation programme on 08/08/18 4) To organize Raksha Bandhan exhibition-Selling (will be sponsored by Aashadeep Charitable Trust)	1) To give holiday from 01/09/2018 to 04/09/2018 (Janmashtami)	1) To arrange a meeting regarding SEM- 5 University examination and to continue academic work of SEM 1 & SEM 3	1) To conduct a Staff and Principal meeting 2) To assign an examination work for SEM-3 to the staff members 3) To give reading time for SEM-1 Diwali vacation from 05/11/18 to 18/11/18

<p>II</p>	<p>1) Beginning of new academic year (12/06/18) 2) Admission Process of B.C.A, B.A., B.Com., SEM 1,3,5 3) Prepare Time Table 4) Principal and Staff meeting 5) HoD and Principal meeting</p>	<p>1) Thelesemia Test (10/07/18) 2) Meeting with Trustees of Patel Kelvani Mandal (in regard to the completion of 50 years of an organization) (13/07/18) 3) Campus Cleaning (09/07/18)</p>	<p>1) To visit Old age Home through SEVADHARA (10/08/18) 2) To organize motivation Seminar (Speaker- Dr. Shruti Shah) (13/08/18) 3) Vriddhaniketan Aasharam Visit (15/08/18)</p>	<p>1) Teachers Day Celebration (10/09/18) 2) To collect assignments and conduct class test (10 marks) 3) Test timing 12/09/18 to 22/09/18 (SEM-5)</p>	<p>1) Navaratri Vacation from 10/10/18 to 18/10/18 2) Distribution of University Examination work 3) Meeting for the continuation of SEM 1 & 3 classes 4) University Youth Festival on October 8 and 9, 2018 (Joshiपुरa)</p>	<p>Vacation</p>
<p>III</p>	<p>1) To make various committees and distribution of work for SAPTADHARA 2) To organize Annual Activities 3) Celebration of International Yoga Day</p>	<p>1) Work regarding SAPTADHARA 2) Meeting with N.C.C Cadets</p>	<p>1) Celebration of an Independence Day (Javiya Rangbhumi) 2) To give assignment questions and discussion</p>	<p>1) Selection of students for the University Youth Festival 2) Campus cleaning by SEVADHARA and N.S.S (Swachhta Abiyan) (22/09/18)</p>	<p>1) University Examination of B.A., B.com., B.C.A SEM-5 From 19/10/18 to 26/10/18</p>	<p>1) Beginning of Second Term from 19/11/18 2) B.com., B.C.A SEM-3 From 19/11/18 3) Syllabus planning of SEM-6 4) Continuation of two lectures during the exam</p>
<p>IV</p>	<p>1) To provide students direction about subjects 2) Visit Rashtriya Andhjan Mandal – N.S.S- SEVADHARA (27/06/18)</p>	<p>1) Organization of various games by Sports department 2) Organize various subject lectures of Experts 3) Celebration of Gurupurnima</p>	<p>1) Planning of Rakshabanthan and Janmashtami holidays (from 26/08/18 to 05/09/18, only for students) 2) To complete work regarding NAAC</p>	<p>1) Save Environment and Tree Plantation Programme</p>	<p>1) Assignment and class test planning for SEM 1 & 3</p>	<p>1) Meeting with HoD and Principal for syllabus and paper distribution 2) Planning of academic work for SEM 4 3) Beginning of SEM 4 academic work (29/11/18) 4) Continuation of academic work during</p>



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WEEK	DECEMBER-2018	JANUARY-2019	FEBRUARY-2019	MARCH-2019	APRIL-2019	MAY-2019
I	1) University examination from 01/12/18 to 12/02/18 2) To plan for Nature Camps	1) Principal and staff meeting- regarding Internal assessment	1) To collect assignments of SEM-6 and planning for class test	1) Syllabus Revision 2) Guidance for students	1) University Examination	Vacation
II	1) Poshitra Nature Camp (08/12/18) 2) Planning to start SEM 2 classes (17/12/18) 3) To introduce syllabus to students of SEM-2	1) To give SEM 2,4,6 students, assignments and discussion	1) Lecture by subject expert	1) Celebration of World Women's Day (08/03/19) 2) To prepare annual report of AQAR-IQAC	1) University Examination	Vacation
III	1) Organize N.S.S camp 2) Planning for Sports day celebration	1) Educational Trip-Plan for Industrial visit	1) Class test and Internal Assessment of SEM 2,4,6	1) Distribution of University examination work (SEM 4& 6) 2) Planning for SEM 2 academic work	1) University Examination	Vacation
IV	1) Planning for various expert lecture by experts 2) N.S.S camp from 27/12/18 to 02/01/19 (Sanosara)	1) Celebration of republic day 26/01/19	1) Submission of Internal Assessment Mark sheets	1) University Examination	Summer vacation from 24/04/19 to 11/06/19	Vacation

